

**MARUTHI SCHOOL OF BANKING**  
**IMPORTANT COMPUTER AWARENESS - I**

1. The arranging of data in a logical sequence is called  
  1. **Sorting**
  2. Classifying
  3. Reproducing
  4. Summarizing
  5. None of these
2. Human beings are referred to as Homosapiens, which device is called Sillico Sapiens?  
  1. Monitor
  2. Hardware
  3. Robot
  4. **Computer**
  5. None of these
3. Personal computers use a number of chips mounted on a main circuit board. What is the common name for such boards?  
  1. Daughter board
  2. **Motherboard**
  3. Father board
  4. Breadboard
  5. None of these
4. Kind of serial dot-matrix printer that forms characters with magnetically- charged ink sprayed dots is called:  
  1. Laser printer
  2. **Ink-jet printer**
  3. Drum printer
  4. Chan printer
  5. None of these
5. Time during which a job is processed by the computer is  
  1. Delay times
  2. Real time
  3. **Execution time**
  4. Down time
  5. None of these
6. Without using the mouse or the arrow keys, what is the fastest way of getting to cell A1 in a spreadsheet?  
  1. **Press Ctrl +Home**
  2. Press Home
  3. Press Shift + Home
  4. Press Alt + Home
  5. Press Ctrl + Up arrow
7. Which symbol must all formula begin within Excel?  
  1. =
  2. +
  3. (
  4. @
  5. None of these
8. Which of the following is graphics solution for Word Processors?  
  1. **Clip Art**
  2. Word Art
  3. Drop Cap
  4. All of these
  5. None of these
9. Ping is a command used for:  
  1. Checking MAC address
  2. **Checking Networking functionality and validity of IP address**
  3. Checking cabling performance
  4. Checking cable connectivity only
  5. None of these
10. Multi user systems provided cost savings for small business because they use a single processing unit to link several  
  1. Personal computers
  2. Workstations
  3. **Dumb terminals**
  4. Mainframes
  5. None of these
11. As compared to the secondary memory, the primary memory of a computer is  
  1. Large
  2. Cheap
  3. **Fast**
  4. Slow
  5. None of these
12. \_\_\_ is the process of translating a task into a series of commands that a computer will use to perform that task.  
  1. Project design
  2. Installation
  3. Systems analysis
  4. **Programming**
  5. None of these
13. All of the following are TRUE of Safe Mode EXCEPT:  
  1. Safe Mode is a special diagnostic mode
  2. **Safe Mode loads all nonessential icons**
  3. Safe Mode allows users to troubleshoot errors
  4. Safe Mode loads only the most essential devices
  5. None of these
14. Ensuring that the essential peripheral devices are attached and operational is the -----process.  
  1. Configuration
  2. CMOS
  3. **POST**
  4. ROM
  5. None of these
15. Verification of a login name and password is known  
  1. configuration
  2. accessibility
  3. **authentication**
  4. logging in
  5. None of these
16. The basic input/output system (BIOS) is stored in  
  1. RAM
  2. **ROM**
  3. CPU
  4. Hard Drive
  5. None of these
17. Which of the following data structure is linear data structure?  
  1. Trees
  2. Graphs
  3. **Arrays**
  4. Both 1 & 2
  5. None of these
18. Fastest component of a computer system is  
  1. Flash ROM
  2. **Cache memory**
  3. DDRRAM
  4. CPU
  5. None of these
19. MICR technology used for clearance of cheques by banks refers to  
  1. **Magnetic Ink Character - Recognition**
  2. Magnetic Intelligence Character Recognition
  3. Magnetic Information Cable Recognition
  4. Magnetic Insurance Cases Recognition
  5. None
20. A computer which CPU speed around 100 million instruction per second and with the word length of around 64 bits is known as:

1. **Super computer** 2. Mini computer  
3. Micro computer 4. Macro computer  
5. Mainframe computer

21. The metal disks, which are permanently housed in, sealed and contamination free containers are called

1. Hard disks 2. Floppy disk  
3. **Winchester disk** 4. Flexible disk 5. None of these

22. A factor which would strongly influence a business person to adopt a computer is its

1. Accuracy 2. Reliability 3. Speed  
4. **All of these** 5. None of these

23. Surgeons can perform delicate operations by manipulating devices through computers instead of manually. This technology is known as

1. **robotics** 2. computer forensics  
3. simulation 4. forecasting 5. None of these

24. The type of operating system software you use depends on your computer's \_\_\_\_\_

1. hardware 2. **platform** 3. operating system  
4. workstation 5. None of these

25. The common name for the crime of stealing passwords is

1. spooling 2. identity theft 3. **phishing**  
4. hacking 5. None of these

26. DSL is an example of a(n) ----- connection.

1. network 2. wireless 3. slow  
4. **broadband** 5. None of these

27. Servers store and manages \_\_\_\_\_ for network users.

1. Authentication 2. Main 3. Web  
4. **File** 5. None of these

28. FAT stands for:

1. File Accommodation Table 2. File Access Tape  
3. **File Allocation Table** 4. File Activity Table  
5. None of these

29. Which of the following is not true for a magnetic disk?

1. It is expensive relative to magnetic tape  
2. **It provides only sequential access to stored data**  
3. Users can easily update records by writing over the old data 4. All of these 5. None of these

30. If a word is typed that is not in Word's dictionary, a \_\_\_\_\_ color underline appears below the word.

1. **red** 2. green 3. blue  
4. black 5. None of these

31. \_\_\_\_\_ cells involves creating a single cell by combining two or more selected cells.

1. Formatting 2. **Merging** 3. Embedding  
4. Splitting 5. None of these

32. The operating system does all of the following **EXCEPT:**

1. provide a way for the user to interact with the computer.  
2. manage the central processing unit (CPU).  
3. manage memory and storage.  
4. **enable users to perform a specific task such as document editing.** 5. None of these

33. During the boot process, the \_\_\_\_\_ looks for the system files.

1. CD 2. **BIOS** 3. CPU 4. DVD 5. HDD

34. \_\_\_\_\_ is the ability of an operating system to control the activities of multiple programs at the same time.

1. **Multitasking** 2. Streamlining 3. Multiuser  
4. Simulcasting 5. None of these

35. Virtual memory is typically located

1. on a floppy disk 2. in the CPU 3. in a flash card  
4. **on the hard drive** 5. None of these

36. Word processing, spreadsheet, and photo-editing are examples of:

1. **application software** 2. system software  
3. operating system software 4. platform software  
5. None of these

37. A Compact Disk is an:

1. **Optical Disk** 2. Magnetic Disk 3. Digital Disk  
4. Laser Disk 5. None of these

38. In latest generation computers, the instructions are executed

1. Parallel only 2. Sequentially only  
3. **Both sequentially and parallel** 4. All of these  
5. None of these

39. Before a disk drive can access any sector record, a computer program has to provide the record's disk address. What information does this address specify?

1. Track number 2. Sector number  
3. Surface number 4. **All of these** 5. None of these

40. The operating system allows users to organize the computer's contents in a hierarchical structure of directories that include all of the following **EXCEPT:**

1. files 2. folders 3. drives  
4. **systems** 5. None of these

41. Housing all hardware, software, storage, and processing in one site location is called  
1. time-sharing 2. a distributed system **3. centralized processing** 4. a host computer 5. None of these
42. Several computers linked to a server to share programs and storage space  
**1. Network** 2. grouping 3. library  
4. integrated system 5. None of these
43. \_\_\_\_\_ controls the way in which the computer system functions and provides a means by which users can interact with the computer  
1. The platform 2. Application software  
**3. Operating system** 4. The motherboard 5. None
44. What is top-level domain name of following URL <http://www.yahoo.com/mail/default.asp>?  
1. http 2. www 3. yahoo **4. .com** 5. asp
45. Which of the following devices typically attaches to a parallel port?  
1. Keyboard 2. Mouse 3. Monitor  
**4. Printer** 5. None of these
46. The geometric arrangement of devices on the network is called \_\_\_\_\_  
**1. Topology** 2. Media 3. URL  
4. Protocol 5. Pipelining
47. The vast network of computers that connects millions of people all over the world is called \_\_\_\_\_  
1. Web 2. LAN **3. Internet**  
4. Workgroup 5. None of these
48. Which one of the following is true?  
1. A blog is an online diary or journal posted on the Web  
2. The term blog is a shortened version of Web log  
3. A blog reflects the personal and unique viewpoint of its creator  
4. Each blog post can be three screens deep or three lines long  
**5. All of these**
49. What is other name of LAN Card?  
1. MODEM 2. Network Connector  
3. Internet Card **4. NIC** 5. None of these
50. A Field is a related group of:  
**1. Records** 2. Files 3. Characters  
4. Cables 5. None of these
51. Soft copy refers to  
1. printed output 2. music sounds 3. screen output  
**4. digitizing** 5. None of these
52. Meaningful file name helps in easy file:  
1. Storing 2. Accessing **3. Identification**  
4. Printing 5. None of these
53. LAN stands for:  
1. Local Access Network **2. Local Area Network**  
3. Logical Access Network 4. Logical Area Network  
5. None of these
54. MS-DOS is a \_\_\_\_\_ operating system.  
1. point-and-click 2. user-friendly  
**3. command-driven** 4. Mac 5. None of these
55. All of the following are TRUE regarding virtual memory EXCEPT:  
**1. any amount of RAM can be allocated to virtual memory.**  
2. the setting for the amount of hard drive space to allocate to virtual memory can be manually changed.  
3. this temporary storage is called the swap file (or page file).  
4. virtual memory is physical space on the hard drive  
5. None of these
56. To restart the computer ----- key is used.  
1. Del + Ctrl 2. Backspace + Ctrl  
3. Ctrl + Alt + Home **4. Reset** 5. None of these
57. The process of preparing a floppy diskette for use is called  
1. assembling 2. translating 3. parsing  
**4. formatting** 5. None of these
58. A prescribed set of well-defined instructions for solving mathematical problems is called -----  
1. a compiler **2. a code** 3. a description  
4. an algorithm 5. None of these
59. A record is related to a file, as a statement is related to a :  
1. procedure 2. file **3. program**  
4. data 5. None of these
60. A process known as ----- is used by large retailers to study trends.  
**1. data mining** 2. data selection 3. POS  
4. data conversion 5. None of these
61. The storage subsystem in a microcomputer consists mainly of ..... or media with varying capacities.  
1. Memory or video **2. Magnetic or optical**  
3. Optical or memory 4. Video or magnetic 5. None

62. The metal or plastic case that holds all the physical parts of the computer is the:  
**1. system unit**      2. CPU      3. mainframe  
 4. platform      5. None of these
63. A goal of data mining includes which of the following?  
**1. to explain some observed event or condition**  
 2. to confirm that data exists  
 3. to analyze data for expected relationships  
 4. to create a new data warehouse      5. None of these
64. Block arrows, stars and banners, and callouts are all examples of  
 1. Different types of children's building blocks  
**2. Auto Shape categories**  
 3. Clip art categories located in the Microsoft Clip Gallery  
 4. More technical terms that I don't understand  
 5. None of these
65. The altering of data so that it is not usable unless the changes are undone is \_\_\_\_\_  
 1. Biometrics      2. Compression  
**3. Encryption**      4. Ergonomics      5. None of these
66. A spooler is a(n) :  
 1. location in memory that maintains the contents of a document until it prints out.  
 2. print job.  
**3. program that coordinates the print jobs that are waiting to print.**  
 4. message sent from the printer to the operating system when a print job is completed.      5. None of these
67. The memory resident portion of the operating system is called the:  
 1. registry      2. API      3. CMOS  
**4. kernel**      5. None of these
68. In Windows XP, if you want to see the file size and modified dates of all files in a folder, the best viewing option is the \_\_\_\_\_ view.  
 1. List      2. Thumbnails      **3. Details**  
 4. Icon      5. None of these
69. Multimedia System involves  
 1. Only Audio and Video      2. Animation Video Movies  
 3. Animation movie with Text also  
**4. All type of movie with Animation Graphics and Text**      5. None of these
70. The PC (personal computer) and the Apple Macintosh are examples of two different  
**1. platforms**      2. applications      3. programs  
 4. storage devices      5. None of these
71. The definition of thrashing is  
**1. swapping data between virtual memory and RAM too frequently.**      2. Insufficient hard disk space.  
 3. Too many processors being managed by the operating system.  
 4. Inaccurate information stored in the registry      5. None
72. Excel files have a default extension of  
**1. Xls**      2. Xlw      3. Wk1      4. 123      5. None
73. Any method for controlling access to or use of memory is known:  
 1. Memory map      **2. Memory protection**  
 3. Memory management      4. Memory instruction      5. None
74. CAD stands for:  
**1. Computer aided design**  
 2. Computer algorithm for design  
 3. Computer application in design  
 4. All of these      5. None of these
75. Which of the following produces the best quality graphics reproduction?  
 1. Laser printer      2. Ink jet printer      **3. Plotter**  
 4. Dot matrix printer      5. None of these
76. Which of the following memories has the shortest access times?  
**1. Cache memory**      2. Magnetic bubble memory  
 3. Magnetic core memory      4. RAM      5. None of these
77. Which of the following memories allows simultaneous read and write operations?  
 1. ROM      **2. RAM**      3. EPROM  
 4. All of these      5. None of these
78. You cannot link excel worksheet data to a word document  
 1. With the right drag method      2. With a hyperlink  
 3. With the copy and paste special commands  
**4. With the copy and paste buttons on the standard toolbar**      5. None of these
79. A storage area used to store data to compensate for the difference in speed at which the different units can handle data is  
 1. Memory      **2. Buffer**      3. Accumulator  
 4. Address      5. None of these
80. Which of the following is not a web scripting language?  
 1. ASP      **2. DSP**      3. JSP  
 4. PHP      5. HTML
81. A(n) ----- camera is a peripheral device used to capture still images in a digital format that can be easily

transferred into a computer and manipulated using graphics software.

1. **digital**                      2. Analog                      3. classic  
4. film                              5. None of these

82. A telephone number, a birth date, and a customer name are all examples of:

1. a record                      2. Data                              3. a file  
**4. a database**                      5. None of these

83. Which of the following would cause quickest access

1. direct access from a magnetic tape  
**2. direct access from a hard disk**  
3. direct access from a floppy disk  
4. direct access from a cassette tape      5. None of these

84. Laptop PCs are also known as ----- Computers.

1. Mainframe                      2. Super                              **3. Notebook**  
4. Personal                              5. None of these

85. A ----- is a special device that is installed in your computer that allows it to communicate with other devices on a network.

1. Web browser      **2. network adapter**      3. bluetooth  
4. LAN                              5. WiFi

86. Machine language is

1. Machine dependent      2. Difficult to program      3. Error prone  
**4. All of these**                      5. None of these

87. Which one of the following is unlikely to be the number of keys in the standard keyboard?

1. 101                              **2. 104**                              3. 107  
4. 109                              5. None of these

88. A file with extension "jpeg" stores which type of files?

1. Data document      **2. Pictures**                              3. Movies  
4. Music                              5. None of these

89. A real time communication session involving video and audio data for the participants over a network spanning long distance?

1. Broadcasting      2. Routing      **3. Video conferencing**  
4. Chatting                      5. None of these

90. Which of the following utilities used to monitor and restrict all the file transfer between two networks?

1. Web server      **2. Firewall**                              3. Internet Explorer  
4. LAN                              5. None of these

91. Name the branch of science which tries to make computer work like human beings?

1. Forensic Science      2. Cryptology      3. Virtual reality  
**4. Artificial Intelligence**                      5. Biometrics

92. The bar at the top of a window that bears the name of the window is known as

1. control panel                      2. task bar                              3. menu bar  
4. status bar                              **5. title bar**

93. We can get ----- menu by pressing Alt+F in mostly softwares.

- 1. file**                                      2. Format                              3. find  
4. edit                                      5. None of these

94. Which device is used as the standard pointing device in a Graphical User Environment?

1. Keyboard                              **2. Mouse**                              3. Joystick  
4. Track ball                              5. None of these

95. ----- devices store instructions or data that the CPU processes.

- 1. Output**                                      2. Memory                              3. Input  
4. Storage                                      5. None of these

96. What is the first stage in software development?

- 1. System Analysis**                              2. Specification and design  
3. Testing                                      4. Maintenance                              5. None of these

97. Which is not the function of the Operating System?

1. Memory management      2. Disk management  
3. Application management      **4. Virus Protection**  
5. None of these

98. To close a program, you would

1. shut down the computer  
2. click the - in the top right hand corner  
3. click the middle box in the top right hand corner  
**4. click the X in the top right hand corner**  
5. None of these

99. A device that operates under the control of another device is called:

1. Stem                                      **2. Slave**                                      3. Simulator  
4. Emulator                                      5. None of these

100. To publish a magazine a ----- application would be best.

1. word processing      **2. desktop publishing**  
3. spreadsheet                      4. presentation graphics                      5. None

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